

RENTAL APPLICATION

Application Fee \$40 per person, \$65 married couple. Reservation Fee \$350 all units.
 Completed application, application fee and reservation fee required when you apply.
 Payment method: We accept personal check, money order or cashiers check only.
 We do not accept cash, credit or debit cards.

Please submit application and fees to 2315 Mercury Boulevard leasing office.
 P.O. Box 12809 • Murfreesboro, TN 37129 • (615) 848-1100 • Fax: (615) 848-1216

Date: _____

Apartment Complex: _____

OFFICE USE ONLY					
Funds Collected	Date Paid	Funds Collected	Date Paid		
Application Fee	\$ _____	Pro-Rate Rent	\$ _____	Rent per month	\$ _____
Reservation Fee	\$ _____	Monthly Rent	\$ _____	Lease Term	_____
Pet Fee	\$ _____	Last Months Rent	\$ _____	Date Rent Starts	_____

Occupancy limit: 1 Bdrm: 2 people 2 Bdrm: 2 adults or 4 people total 3 Bdrm: 3 Adults or 5 people total

How did you hear about us? Newspaper Yellow Pages Apartment Guide/Magazine
 Current or Prior Internet Drive By

Apartments can only be held with approved application and reservation fee. *Last Month's Rent: Can be a solution for any applicant not meeting all the criteria for residency.

PERSONAL INFORMATION

Applicants Name _____ SSN# _____

Birthdate _____ Married Single Divorced Separated Spouse's Name _____

Cell # _____ E-mail _____

Spouse's SSN# _____ Maiden Name _____ Birthday _____

Present Address _____
Street City State Zip Code

Landlord's Name _____ Telephone # _____

Landlord's Address _____
Street City State Zip Code

Above address is : House Duplex Apartment Condo Other _____ How Long _____

Monthly Payment or Rent \$ _____ Reason for moving _____

List all other persons that will be moving in with you:

Former Address _____

How Long _____ Reason for moving _____ Landlord's Name _____

Landlord's Address _____ Telephone # _____

EMPLOYMENT HISTORY

Applicants Employer _____ Supervisor _____

Address _____

Telephone # _____ Full-Time Part-Time Position Held _____ Date Hired _____

Income \$ _____ Hour: _____ Week: _____ Month: _____

Former Employer _____ Supervisor _____

Address _____

Telephone # _____ Hire Date _____

Spouse's Employer _____ Supervisor _____

Address _____

Telephone # _____ Full-Time Part-Time Position Held _____ Date Hired _____

Income \$ _____ Hour: _____ Week: _____ Month: _____

If Student: School Attending _____ Address _____

Present grade level _____ Expected Graduation Date _____ Full-Time Part-Time

Source of Income? _____

Pet(s): Number _____ Type(s) _____ Weight _____ Age _____ How Long Owned _____

Color(s) _____ House Broken Yes No

You are required to declare at move-in if you are bringing a pet with you and pay a pet fee

Name of Bank _____ **Branch** _____

Address _____ **Person to Contact** _____

Phone # _____

Has applicant, spouse, or any other proposed resident ever? :

Been evicted from tenancy? Yes No

Filed for Bankruptcy? Yes No

Been Convicted of a Felony? Yes No

Owe rent to prior rental? Yes No

Character References:

1. _____ Address _____

_____ Phone# _____

2. _____ Address _____

_____ Phone# _____

Applicants Parents: _____

Address _____ **Phone#** _____

Spouse's Parents: _____

Address _____ **Phone#** _____

Vehicles: Only vehicles listed on your application, **properly registered, licensed and operational**, are to be parked on the premises. Vehicles not allowed **may** be towed at owner's expense.

1. Year/Make/Mdl _____ Color _____ **Tag#** _____ County _____ State _____

2. Year/Make/Mdl _____ Color _____ **Tag#** _____ County _____ State _____

Drivers License #: Applicant _____ Spouse _____ State _____

In case or illness or emergency, please notify:

Name _____ Relationship _____ Phone # _____

Address _____
Street City State Zip Code

Reservation Fee Policy: Upon approval of application reservation fee will be deposited. Once approved if applicant fails to follow through and lease apartment reservation fee is forfeited. Reservation fee will be returned if application cannot be approved. **Applicant Authorizes** investigation of information on application to include but not limited to credit report, verification of employment and income, past rental history and criminal background check. It is understood that any misrepresentations or omission of facts is cause for denial of rental application. Signature below acknowledges above policies.

Approval Guidelines: It takes two to four days to process application. We verify job and income, request prior rental references, check credit history (600 minimum FICO score) and background check. Minimum income requirements three times monthly rent (combined if roommates).

Applicants Signature _____ **Date** _____

Co-Applicants Signature _____ **Date** _____